

## *Minutes of July 5, 2022 unapproved*

The Board of County Commissioners met in regular session at 9 a.m., Chairperson Ed Kathrens, Commissioner Keith Kelly and Commissioner Dan Brenner were present. County Clerk Kathy Mick recorded the minutes. County Counselor Lee Hendricks was also present.

Discussed the Sheriff's budget, the Clerk provided current budget forms showing that \$804,000 of housing Out of County Prisoners income has been added, up from the \$297,173 that has been budgeted the last couple of years as a low estimate in case the need for Jackson County, to house Out of County Prisoners no longer exists or the Sheriff decides he no longer wants to house these prisoners in the local jail. When the Sheriff made more than \$297,173 in the past years, the budget was amended to allow him to purchase vehicles, make improvements to the buildings or cover budget line items that were in the negative. The current set of Commissioners wants Tim to budget for the same amount of Out of County Prisoner revenue he took in in 2021 and to submit a budget as if he will make the \$804,000 in 2023 revenue. Tim submitted a budget of \$3,513,887 which included raises for his employees to make them competitive enough to keep his employees from going to adjoining counties to work. This would require an Ad Valorem tax increase of \$131,633.

Keith called for an executive session for 15 minutes for attorney client privileges. Dan seconded and Chairman Ed called for a vote, motion carried 3/0. County Counselor Lee Hendricks and County Clerk Kathy Mick was also present. The meeting opened at 9:30 a.m. No decision was made.

Sheriff Tim Morse and Undersheriff Darrel Chapman met with the Commissioner to further discuss the budget. Tim submitted a new budget of \$3,491,089, where he had trimmed off \$22,798. This would require an Ad Valorem tax increase of \$108,835. Ed stated that he wanted Tim to cover the raises with the \$804,000 housing prisoner money. The Sheriff said no, he has been using the Housing Prisoner money over the years to fix things instead of raising tax dollars. Tim stated that he has never not been able to balance his budget and he has built a good and respected agency.

Tim said he could still use help with the tower repair or computer server from the ARPA Funds. Ed said the Commissioners had already paid for a generator for him. Ed said they had plans for the rest of the ARPA money for Road & Bridge.

County Counselor Lee Hendricks will send the Ambulance agreement to Tech Inc for their approval.

Landfill Employee Ed Rostetter discuss the increase in Landfill rates that were discussed at the Solid Waste Committee meeting. The Committee agreed to increase the rate \$1 per cubic yard. Ed Rostetter said that would change a car from \$10 to \$11, Small truck \$14 - \$16 and Regular truck from \$20 to \$22 because the trucks hold more than 1 cubic yard. The Commissioners asked Ed Rostetter if he had discussed this with Scott Kieffaber and Ed said he tried but he is calculating it wrong. The Commissioners will discuss this with Scott.

Health Nurse Amy Matthias presented two proposals to fix the problem of heating and cooling the lobby and front area of the Health Department building. McElroy's bid \$1,197.00 to install a larger supply pipe line to the waiting area. Gourmet Heating bid \$6,936 to install zone control on North furnace for supply

line to lobby, install motorized dampers and thermostat in front lobby. The Commissioners accepted the bid from Gourmet Heating because it was more of a complete fix.

Health Nurse Amy Matthias will be leaving the Health Department July 14<sup>th</sup> to return to being a bedside nurse. She didn't realize she would miss it so much.

Building Supervisor Pat Richter presented bids for spraying and fertilizing the courtyard. Grass Roots Lawn Care bid \$215 and Champion Pest and Law \$500. The Commissioners accepted the bid from Grass Roots Lawn Care.

Register of Deeds Tammy Moulden informed the Commissioners that she has checked with Fox Business Systems concerning having the 1855-1988I deed books scanned and Fox does not do this type of scanning and indexing. US Imaging can do it by the end of the year. Tammy's office will do additional indexing but she needs the company to do book and page #. Tammy's office doing part of the indexing will cut the price to \$47,908.64. Tammy would like for the Commissioner to use ARPA money for this project. The Commissioners asked Tammy to call and see when they could do the scanning.

Banner Creek Reservoir Director Kurt Zibell had more problems with the pumps over the holiday weekend.

Kurt questioned why seasonal part-time employees don't get paid Holiday pay. The Commissioners replied that only permanent part time employees receive Holiday pay.

Discussed an email from Adam Shirley concerning not being able to get a camping stall at Banner Creek Reservoir. People need to realize the demand for camping stall for a Holiday weekend. Campers start paying for the stall a month out, at the end of two weeks they have to find a camper that will swap stalls with them to get them to the Holiday weekend. If you see a cone at a camping stall, a camper is paying for that stall but he was not allowed to reserve it.

Kurt is still trying for a way to get the building started at Banner Creek even if it is just a shell with a basement.

It was discussed if a retired employee passes away does the spouse still continue to get the Banner Creek Pass. The Commissioners decided to allow spouses of retired employee to continue receiving the pass but not spouses of employee that only worked 10 years and didn't retire from the County. Commissioner Brenner will write the amendment for the policy manual.

Recessed for lunch.

Dan reported that the Energy Shields for the Hamm's Operator would cost \$700.00.

The Commissioners agreed to replace the concrete pipe at Prairie Band Propane with a regular metal pipe.

Keith made a motion to go into executive session for a period of 5 minutes to discuss personnel. Dan seconded and the motion carried 3/0. Scott Kieffaber was also present. The meeting closed at 1:18 and opened at 1:13. No decision was made.

Scott informed the Commissioners of the new Landfill rates. A cubic yard goes from \$10 to \$11, Car \$10 to \$11, Small Truck \$14 to \$15 and Regular Truck \$20 to 21. The Commissioner said the Ed Rostetter was

in about the rates. Scott said he had a chance to talk during the meeting and didn't, he waited until after the meeting. These are the new rates, everything went up \$1.

Scott is going to have Bryson try some diagnostic software with built in technical support for 2 weeks to see if it would be helpful in his job. It cost \$8,500 for two programs. Scott has \$5,000 in his tool budget but he was wanting to buy some more tools also.

On the KDOT bridge inspections there were 5 bridges that will require weight limits to be posted.

Scott has purchased two recycling trailers in Ottawa for \$6,600 and he would like to pick them up July 15<sup>th</sup>.

Scott plans on doing Chip and Seal projects in August and Asphalt work after that.

The Commissioners have reviewed the Grader Standards Book and didn't see anything that needed to be changed. Ed thought it was interesting. Wade plans to show grader operators a picture and explain why we want it done that way. Then we have grounds to punish or commend.

Scott said the Bridge crew will be backfilling the bridge on I road and then they will be working on the Prairie Lake road tubes.

Ed Kathrens said to work on Liggatt's road Y Rd South of Hwy 9 there is a bad mud spot.

Chad Gerhardt with Mid States Material presented a signed copy of the conditional use permit as written by County Counselor Lee Hendricks. Chad said Mid States will continue at the current quarry for 5-7 more years. Keith made the motion to sign the Restated Road Agreement. Dan seconded and motion carried 3/0.

Keith called County Counselor Lee Hendricks concerning the Special Use Permit, Kate Immenschuh Zoning Administrator thought Lee wanted to change something. Lee stated as long as the Road Agreement is in place the letter is good. Kate supplied Chad with a copy of the letter showing that the Special Use Permit for operation of a Rock Quarry at the NE/4 of Section 3, Township 9 South, Range 16 East of the 6<sup>th</sup> P.M., less ROW, has been approved by the Board of Zoning Appeals and approval has been granted by the Board of County Commission.

Jeff Morrow met with the Commissioners concerning the County Attorney's budget.

Tammy informed the Commissioners that US Imaging will be working on two other Kansas Counties in September/October and could to Jackson County then also. The Commissioners agreed to pay for the Imaging out of ARPA funds in the amount of \$47,908.

The Commissioners worked on the County Budget and the last things to do is to determine raises for employees and set the date and time for the Revenue Neutral Rate Hearing.

Keith approved the minutes of June 27<sup>th</sup> as corrected. Dan seconded and motion carried 3/0.

#### Approved Change Orders

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
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Road	Kolby Holthaus	0	16.64	Hired	7/6/22
Road	Shannon Stovall	0	16.64	Hired	7/6/22

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road	6643	Chemical Industries	4-2000 lbs totes Mag. Chloride Flakes	\$6,800

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday July 11 at 9:00 a.m.

Board of County Commissioners  
Jackson County, Kansas

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Ed Kathrens, 1<sup>st</sup> District

Attest:

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Kathy Mick  
Jackson County Clerk

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Dan Brenner, 2<sup>nd</sup> District

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Keith Kelly, 3<sup>rd</sup> District