

Minutes of March 7, 2022

The Board of County Commissioners met in regular session on Monday, March 7, 2022 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

Commissioner Brenner made a motion to approve \$2,500.00 in alcohol tax funding for Soldier Ball and Commissioner Kelly seconded. Motion carried 3/0. Commissioner Kelly made a motion to approve the reappointment of Delia Fire board member Gary Penrod and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Kelly made a motion to approve the February 28th minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Emergency Management Director Pat Korte explained the process of how traffic is rerouted during emergency situations. The Sheriff's Office makes the rerouting decisions taking into account the bridge load capacity available and staff the route if possible. Emergency responders may help with this also when available. Pat also submitted the renewal of the county's Continuity of Operations Plan that details how the county plans to operate each department in case of an emergency or disaster. The County Counselor will review the Board before submitting.

Banner Lake Director Kurt Zibell joined the meeting. He reported that the Humane Society requested permission to place recycling bins for cans at the lake. The Board gave their approval. The concrete for the new transformer is curing. Commissioner Kelly made a motion to approve the bid from Michael's Resurfacing for \$11,940.00 for the bathroom showers and Commissioner Brenner seconded. Motion carried 3/0. Kurt is still looking for a plumber to complete the shower remodel project. Kurt reported that he has no estimated date for arrival on the Kawasaki Mules he ordered. He requested to purchase an additional machine that is in stock so he has enough vehicles for this season. He planned to wait until next year to upgrade the third machine but could use it now. He will bring more information for the Board to review.

Adjourned for lunch from noon to 1 p.m.

County Counselor Lee Hendricks and Holton Recorder Ali Holcomb joined the meeting. Public Works Director Scott Kieffaber and Road and Bridge Superintendent Eric Fritz joined the meeting. Discussed the landfill procedures for taking a large load of plastic wrapping. Scott explained that they would need to have room in their dumpster and would be best to call ahead before bringing a large load or take it directly to the larger landfill. He also added that the landfill closes at 4 p.m. They reported that the Emmett bridge replacement that would need to reroute traffic onto Jackson County routes is scheduled to begin in September 2024. Submitted a purchase order to STAR Programming for \$3,500.00 to purchase a new layer and installation. Reported they are getting quotes for tubes for replacing the tube at 246 and R4 Roads. Commissioner Kelly made a motion to purchase tubes for \$24,085.00 from Welborn Sales and Commissioner Brenner seconded. Motion carried 3/0. Discussed damages to county equipment from the recent grass fire near the Parallel. They were able to get the motor grader moved but the mower tractor has been damaged by the heat. They will report that to the insurance company. They are preparing a letter to let the bid for the Circleville bridge that was approved for match funding grants. Commissioner Brenner reported some damaged stop signs he saw in the county. Eric stated that

they should get them fixed this week and they could be damaged from strong winds. Commissioner Kelly had some questions about who approves the time for the Public Works departments and spoke in support of the transition to the new payroll software system currently being implemented. He stated he was disappointed in some of the employees behavior towards the transition. Scott explained that he approves the time for the Environmental Services employees and Linda Jackson approves the time for the Road and Bridge employees. It was suggested that Environmental Services Superintendent Darlene Selley start approving time for her departments and also possibly cross train to cover the office at Road and Bridge when needed. Scott reported that Darlene was informed at the annual weed conference that the shortage of chemicals is still an issue. He stated that the cost for the ester type chemical has increased over \$13.00 if you can even find a distributor. He wants to order a new alternative called Freelexx which is still \$10.00 more than what they usually have. He will order one pallet and see how it sells. Eric informed Chairperson Kathrens that he had not gotten to the issue at 270th and C Roads but will get to it soon. Commissioner Kelly suggested they look into having a county employee to become certified in CDL training to do in house testing.

County Appraiser Kate Immenschuh submitted a zoning regulation committee consisting of Donald Schuyler, Willard Wilson, Steven Willett, Ginger Rodvelt, Victoria Gilliland, Jeff Grimm, Doug Fisher, Julie Stithem and Roger Hower. Commissioner Kelly made a motion to approve the committee and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Kelly made a motion to approve the payment of \$200.00 in membership dues to the County Counselors Association of Kansas and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Kelly made a motion to approve the appointment of Jonathan Wimer to the Planning Commission and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Kelly made a motion to approve the appointment of Terry Bernatis to the Zoning Appeals Board and Commissioner Brenner seconded. Motion carried 3/0.

At 2:18 p.m. Commissioner Kelly made a motion to enter into executive session to discuss matters of non-elected personnel with Lee Hendricks and Tara Peek present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 2:36 p.m.

Courthouse Custodian Chad Phillips joined the meeting to discuss the Community Corrections office space remodel. He inquired on the number of employees who will be using the space and Lee estimated 3 or 4. Chad will reach out to Architect One to get a cost estimate for the plans they submitted.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Matthew Honas	\$23.55 per hour		Discharge	03/03/2022
Sheriff	Breanna Knight	\$17.85 per hour		Resignation	03/03/2022
Sheriff	Mark Montague	\$21.10 per hour		Resignation	02/26/2022
Sheriff	Rachael Grimm	\$19.25 per hour	\$17.58 per hour	Transfer	02/25/2022

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6770	Contech Engineered Solutions	246 and W Road pipe	\$7,071.30

Road and Bridge	6791	Welborn Sales	246 and R4 Road pipe	\$24,085.00
Road and Bridge	6790	STAR Programming	Road map layer plus installation and training	\$3,500.00

The meeting adjourned at 4 p.m. The next Commission meeting will be Monday, March 14, 2022 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Dan Brenner, 2nd District

Kathy Mick
Jackson County Clerk

Keith Kelly, 3rd District