

Minutes of February 22, 2022

The Board of County Commissioners met in regular session on Tuesday, February 22, 2022 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek and Deputy County Clerk Kristie Richter recorded the minutes.

Commissioner Brenner made a motion to approve the Royal Valley Post Prom request for funds in the amount of \$1,000.00 from the alcohol tax funds and Commissioner Kelly seconded. Motion carried 3/0.

Courthouse Custodian Chad Phillips reported that the attorney's office bathroom repair is complete. He also submitted a Courthouse Lawn Use request from JCCF to host a cornhole tournament. The request was approved.

County Clerk Kathy Mick joined the meeting to discuss updating the earned vacation hours format to be more suitable to calculate with the new payroll system.

At 10:02 a.m. Commissioner Brenner made a motion to enter into executive session to discuss personnel/wages with Kathy Mick, Linda Gerhardt, Kate Immenschuh and Tammy Moulden present. Commissioner Kelly seconded. Motion carried 3/0. Session reopened at 10:41 a.m. No action taken.

County Appraiser Kate Immenschuh reported that valuations are up 8-10% for residential and commercial properties. She explained how the market value changes due to sales. Commissioner Brenner asked Kate what the county can do to enforce the property maintenance regulations. Kate stated she would discuss the issue with the County Counselor along with updating zoning regulations.

Adjourned for lunch from noon to 1 p.m.

County Counselor Lee Hendricks joined the meeting.

Kate Immenschuh returned to the meeting to discuss Neighborhood Revitalization with the Commissioners and Lee. They discussed following a checklist for enforcing violations regarding neglect of property maintenance. They decided to follow procedures detailing investigating the complaint, sending two letters to the property owner, a third letter from the Counselor if no response from previous attempts and then it will be sent the County Attorney for prosecution. There will be penalties assessed after the judgment. The Appraiser's office will also be issuing letters with the corresponding Resolution requiring a hold on a percentage of the property owner's insurance payout until a home is cleaned up properly after destruction from fire.

Discussed renewing the County's dues for the League of Municipalities and decided not to renew for the cost of \$894.00 per County Counselor.

At 1:35 p.m. Chairperson Kathrens made a motion to enter into executive session for personnel matters with Lee Hendricks present and Commissioner Brenner seconded. Motion carried 3/0. Extended the session until 2:05 p.m. No action taken.

Public Works Director Scott Kieffaber and Road and Bridge Superintendent Eric Fritz joined the meeting. Scott submitted a copy of his bid request for chip and seal overlay for approximately 11 miles of various roads and an additional mile of wedging and asphalt overlay for 254 Road, S to T Roads. The County is

accepting bids until May 13th at noon. Discussed a future bridge project for Pottawatomie County that would need to reroute traffic onto Jackson County roads.

Commissioner Kelly made a motion to approve Resolution 2022-08 County Vehicle Policy and Chairperson Kathrens seconded. Motion carried 3/0.

Banner Lake Director Kurt Zibell joined the meeting. He reported that he had given approval for a flag retiring ceremony to take place at the lake. He informed the Board that Scott Kieffaber will be cutting the dead trees at the observatory property. Chairperson Kathrens informed Kurt that Quail Forever will be placing a memorial bench at the lake to honor Lu Griffiths.

At 2:35 p.m. Commissioner Kelly made a motion to enter into executive session with Lee Hendricks for attorney client privilege and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 2:45 p.m. No action taken.

SEHP representatives Richelle Brockmann and Paul Roberts presented the HealthQuest wellness program to department heads.

Commissioner Brenner made a motion to approve the February 14th minutes as written and Chairperson Kathrens seconded. Motion carried 2/0. Commissioner Kelly abstained as he was absent from that meeting due to attending the NaCo conference.

Received a reminder letter from the Kansas Department of Agriculture regarding the Banner Creek Reservoir dam safety inspection that is due.

Signed a letter of support from the Board to JBN Telephone Company, Inc. for a broadband expansion grant program.

Approved Change Order 2021-114.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
RWD #3	Bore for new service	9/7S/16E		02/15/2022
Verizon Wireless	Acquire the existing fiber optic cable			02/11/2022

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Lucas Ray	\$19.00 per hour	\$19.25 per hour	Length of Service Increase	01/20/2022
Sheriff	Lucas Ray	\$19.00 per hour	\$21.00 per hour	Promotion	02/25/2022
Road and Bridge	Steve Rose	\$18.17 per hour		Resignation	02/16/2022

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
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District Court	6832	Cytek Media Solutions Inc.	Quote #103-21457-1 Audio System for courtroom	\$30,727.00
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The meeting adjourned at 3:25 p.m. The next Commission meeting will be Monday, February 28, 2022 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Attest:

Kathy Mick
Jackson County Clerk