

Minutes of January 10, 2022

The Board of County Commissioners met in regular session on Monday, January 10, 2022 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

Holton Recorder reporter Ali Holcomb joined the meeting.

Holton City Manager Kerwin McKee and Water Superintendent Denny Ashcraft joined the meeting to discuss a proposal for ARPA funding to replace the 100 year old clay sewer pipe in Holton. The city has and continues to work on this and has spent roughly just under a million doing so. They plan to use some of the city's awarded ARPA funding for the project and requested consideration for some assistance from the county as they serve 3,250 people in Holton. They also plan to remove sludge from the lagoons and would add linear feet to their project if awarded funding. They would appreciate any amount the county is willing to contribute. Denny added that the Public Wholesale #18 water treatment plant could use a generator. The large sized generator needed for backup costs an estimated \$95,000.00.

Public Works Director Scott Kieffaber reported that he was able to get pest control from Champion for about half the cost of Grass Roots so he switched both Road and Bridge and Environmental Services over. He also reported that Tire Cutters is increasing their disposal fees and he submitted new rates for the landfill. Scott submitted the last 5 years of tonnage for recycled items such as tin, glass, plastic, paper, cardboard and e-waste. Road and Bridge is hauling rock today for 254 Road. He has two employees taking their CDL tests on the 14th and will be picking up trucks from Kansas City today.

Victims Advocate Coordinator Lisa Hyten joined the meeting to finalize paperwork for the CESF grant. She stated that the county should receive their final reimbursement in late February. She also requested a one-time grant match of \$9,000.00 instead of the usual \$5,000.00 used to support and sustain the Sheriff's Office grant programs. She would like to have \$7,500.00 recurring beginning next year. These funds are paid through the alcohol sales tax prevention fund. She stated she would appreciate any funding the Board can find sustainable. Commissioner Kelly stated that they would discuss the request and let her know.

Paycom representative Becca Fowler joined the meeting via zoom to present a payroll program. She gave an overview of the automated scheduling and time clock system. Others present were Sheriff Tim Morse, Undersheriff Darrel Chapman, Mary McAsey, Brian Elliot and Kathy Mick. The estimated cost of the program is \$30,000.00 annually with a one-time up front fee of \$7,000.00. Commissioner Kelly asked how much time a county employee will need to monitor the program and Becca stated that because the employees and supervisors are in the driver's seat it will only take about 2 hours to process a payroll period. Paycom also files the tax filings and handles garnishments. Becca stated that the employees will preapprove their paychecks and that improves the accuracy. She will provide Kathy with a list of references this week.

Commissioner Kelly made a motion to approve a one-time payment to match grant funds in the amount of \$9,000.00 from alcohol tax funds and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Kelly made a motion to approve recurring annual payments to match grant funds in the amount of \$7,500.00 from alcohol tax funds and Commissioner Brenner seconded. Motion carried 3/0. This is for matching grant funds for victim services programs.

Commissioner Brenner made a motion to reappoint Ed Kathrens as Chairperson for 2022 and Commissioner Kelly seconded. Motion carried 3/0. Commissioner Brenner made a motion to reappoint Keith Kelly as Vice Chairperson for 2022 and Commissioner Kelly seconded. Motion carried 3/0.

Banner Lake Director Kurt Zibell reported that he is seeking a new ice vendor as his will no longer serve the lake as they cannot meet the order minimum requirements. He is also placing an ad to find a south side lake host.

Commissioner Brenner made a motion to adopt Resolution 2022-01 Cash Basis and Commissioner Kelly seconded. Motion carried 3/0.

Commissioner Brenner made a motion to adopt Resolution 2022-02 Financial Institutions and Commissioner Kelly seconded. Motion carried 3/0.

Commissioner Brenner made a motion to adopt Resolution 2022-03 Official Newspaper and Commissioner Kelly seconded. Motion carried 3/0.

Commissioner Brenner made a motion to adopt Resolution 2022-04 Cancelling Warrants and Commissioner Kelly seconded. Motion carried 3/0.

Commissioner Brenner made a motion to adopt Resolution 2022-05 Landfill Rates and Commissioner Kelly seconded. Motion carried 3/0.

Adjourned for lunch from noon to 1 p.m.

County Counselor Lee Hendricks joined the meeting.

Tourism board members Suzette McCord Rogers and Ashlee York joined the meeting to seek approval of the proposed 2022 budget. They estimate spending between \$56,200.00 to \$60,000.00 during the year for murals, advertising, education and promotion for the county. They have a vacant position on the board as they accepted the resignation of Dhiren Chatterji. They will be sending him a thank you letter for his time on the board. Suzette reported that she had submitted for grant funding to help with the murals but was denied this round as it is a very competitive grant. She will continue to request grant funding. Commissioner Brenner made a motion to approve a tourism advertising grant for the American Legion for a gun show in the amount of \$500.00 and Commissioner Kelly seconded. Motion carried 3/0. Tourism funds are generated through a transient guest sales tax from lodging establishments within the county.

Appraiser Kate Immenschuh submitted planning and zoning board member reappointments for 2022. Commissioner Brenner made a motion to approve the board members and Commissioner Kelly seconded. Motion carried 3/0.

Commissioner Kelly made a motion to approve the December 27th minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Commissioner Kelly made a motion to approve the December 30th minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Commissioner Kelly made a motion to approve the January 3rd minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Commissioner Brenner made a motion to approve Agreement 2022-01 Gordon CPA for auditing services and Commissioner Kelly seconded. Motion carried 3/0.

Commissioner Brenner made a motion to approve Agreement 2022-02 KANZA for mental health services and Commissioner Kelly seconded. Motion carried 3/0.

Commissioner Kelly left chambers at 3:30 p.m. to seek estimates for sound system vendors for the courtroom.

Denny Ashcraft rejoined the meeting. He suggested looking into placing clay tile where the courthouse main crosses through the city's manhole while they have their contractor on site. ARPA funds could be used to accomplish this. The Board stated they would have Chad Phillips contact him to discuss the project.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Elderly Services	Alicia Spalding	\$13.96 per hour	\$	resignation	01/04/2022

The meeting adjourned at 3:46 p.m. The next Commission meeting will be Tuesday, January 18, 2022 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Attest:

Kathy Mick
Jackson County Clerk

