

Minutes of January 9, 2023

Vice- Chairman Keith Kelly called the meeting to order at 9:00 a.m. Commissioner Dan Brenner and Commissioner Elect Mark A. Pruett were present. County Clerk Kathy Mick recorded the minutes.

County Clerk Kathy Mick gave the Oath of Office to Mark A. Pruett the new 1st District County Commissioner.

The first order of business was to elect a Chairman. Dan Brenner made the motion to nominate Keith Kelly. Mark Pruett seconded the nomination. There being no further nominations. Vice Chairman Keith Kelly called for a vote. Motion carried 2/0, Kelly abstained from voting.

Commissioner Pruett made the motion to nominate Dan Brenner as Vice-Chairman. Commission Kelly seconded the motion. There being no further nominations. Chairman Kelly called for a vote. Motion carried 2/0, Brenner abstained from voting.

Commissioner Pruett made the motion to adopt Resolution 2023-01 a resolution stating that the financial statements and financial reports for the year ending December 31, 2023 be prepared on the basis of cash receipts and disbursement to show compliance with the cash basis and budget laws of the State of Kansas. Dan Brenner seconded the motion and Chairman Kelly called for a vote. Motion carried 3/0.

Commissioner Brenner made the motion to adopt Resolution 2023-02 a resolution naming Gerard National Bank of Holton, Denison State Bank of Holton and Farmers State Bank of Holton as depositories of County funds. It is so ordered that the County Officers shall use the banking institutions of their choice providing they do not exceed their F.D.I.C. Mark Pruett seconded the motion and Chairman Kelly called for a vote. Motion carried 3/0.

Commissioner Pruett made the motion to name The Holton Recorder as the official county newspaper of Jackson County for 2023. Dan Brenner seconded the motion and Chairman Kelly called for a vote. Motion carried 3/0.

Commissioner Brenner made the motion to adopt Resolution 2023-04 a resolution cancelling warrant/checks by authority of K.S.A. 10-815. These checks are more than two years old. Mark Pruett seconded the motion and Chairman Kelly called for a vote. Motion carried 3/0.

Commissioner Brenner reported that NEK-AAA has awarded Jackson County Senior Citizens a grant for \$13,000. Dan would like to see this grant funding used for a program to supply citizens that qualify in Jackson County an opportunity to pick up shelf food or frozen meals once a week at the Senior Citizen Center. Dan requested that Elderly Service Director Amanda Spalding be placed on the addenda next week to discuss this opportunity.

Commissioner Brenner made the motion to approve the minutes of January 3, 2023 as read. Chairman Kelly seconded and called for a vote. Motion carried 2/0. Pruett abstained from voting.

County Counselor informed the Commissioners that he has received call Stan Oiler concerning flooding issues around a solar farm. Lee will contact Nextera to get an idea of what the land will look like under a solar farm. Does it have vegetation or is it bare ground?

Public Works Supervisor Scott Kieffaber discussed the dust control list for 2023. The Commissioners decided on 21 miles of roads. 142 R-W, W 134-142, 134 W-Y, 254 T-W, F 230-226, 226 F-G, G 230-226, 222 R-T and U4 94-142. It is their hope to have this applied during the spring time.

Signed 'Request and. Petition to Occupy County Right of Way' for Thaddeus A. Powell and Sadie R. Powell for property on V4 road for an entrance tube for a crop field. Sec 28, Twp 9, Range 16.

Kieffaber has decided to convert both fuel tanks at the Bridge Yard to diesel and to purchase a 1,000 tank for gasoline.

Kieffaber would like to purchase a mini back hoe to put in tubes. Scott estimates that a tube can be installed in 3 hours with a mini hoe and it takes 5 hours with a skid loader.

Kieffaber is researching if Soldier Township in Shawnee County maintains the tubes on both sides of the road if they maintain that section of roadway. Lee Hendricks stated he would check with Soldier Township.

Kieffaber reported that the Recycling Center is having sewer issues. Haug Construction has been requested to check on the issue.

Kieffaber reported that the auction of county equipment is going well. One grader has already pass the reserve bid and the other is \$1,000 away. Challenger tractor has also exceeded the reserve bid. The equipment is being sold on Auction Time.

Kieffaber provided the Commissioners with bids for building a machine shed and electrical bids. Scott explained that the bid from Hoffman Brothers includes a door in the south building and a door in the storage container and their building will be a single slope, using H-beams from the Bridge Yard. Gross's building would be a peaked roof with gutters in front and back. The Commissioners tabled this decision until they have time to review the bids in detail.

Wade Cormier reported that K road 198-214 has been rocked. Two pipes have been installed O-208 & 269-S. Plans to work on K 174-198, 2 cross tubes on T4 & pipe at 226-F4.

Keith requested a new grader map that shows area and operator.

Judge Marek and Clerk of Court Jennifer Strathman met with the Commissioners concerning the Commissioners taking the 2022 District Court Budget overage of \$,7240.87 for court appointed attorney fees out of the District Court’s Capital Outlay Funds. Judge Marek felt like the Commissioners should have money budgeted in the General Fund to cover unforeseen overages that the Court has no control over. If the County Attorney charges a person with a crime it goes through the Court system and District Court has to pay for it. Jackson County has the highest number of cases in the district. The overage was also caused by the district increasing the hourly rate for court appointed attorneys from \$80 to \$120 earlier in the year. Judge Marek discussed the possibility of contracting attorneys for a set dollar amount like Pottawatomie County does but then we may not have attorneys interested in working for a set dollar amount not knowing what the case load maybe for the year. Jennifer Strathman made the statement that she just turned in an addition \$5,570 in 2022 bills. Judge Marek made the statement that they had plans for their Capital Outlay, finishing up the main court room with curtains to help with the sound, the small courtroom and adjoining room needs some remodeling and updated equipment and the Clerk of Court had some changes in her office. So he stated maybe they need to spend all their Capital Outlay money that they have saved early in the year, so the Commissioners can’t take it from them, at the end of the year.

Rowdy Meyer wants the County Commissioners to write a letter to Senator Jake LaTurner for funding to harden Jackson County against electrical surges. If something destroys the electrical source, there needs to be a device between the meter and home to protect the home or there will be no way of using electric when it is supplied again if the house is not protected. Mark Pruett agreed that a device to protect the user is necessary. Lee Hendricks will do some research on the project. Rowdy will send a sample letter to the Commissioners. Keith and Dan were also interested in the project. Tabled until next week.

Lee Hendricks requested a 15-minute executive session for attorney client privileges. Dan so moved. Mark seconded and Chairman Kelly called for a vote. Motion carried 3/0. The meeting closed at 10:30. Extended 10 minutes. The meeting opened at 10:55. No decisions were made.

Kurt Zibell, Banner Creek Reservoir Director discussed the sand beach. He said the incline is too steep which causes all the sand to wash away. He has found sand on a hill at Banner Creek and has hauled 11 loads to the beach.

Kurt is wanting to make things more digital at the lake in the future for campsites and shelter house rentals. He has begun talking with Tim Blevins about his ideas.

Planning and Zoning Administrator Kate Immenschuh provided a list of current Planning Commission Member and Zoning Appeals Members. Of the members that terms were up, all of them agreed to serve another 3 year term.

Planning Commission Members:	Appointment Date	Term Expires
Victoria Gillilanad	January 2022	December 2024
Delbert Boling	January 2023	December 2025
Jonathan Wimer	January 2023	December 2025

Steven Willett	January 2023	December 2025
Ginger Rodvelt 2023	January 2021	December
Marje Cochren 2023	January 2021	December
Willard Wilson 2024	January 2022	December

Zoning Appeals Board Members	Appointment Date	Term Expires
Doug Fisher	January 2021	December 2023
Terry Bernatis	March 2022	December 2024
Jeff Grimm	January 2023	December 2025
Steven Willett	January 2023	December 2025
Julie Stithem	January 2021	December 2023

Commissioners Pruett made the motion to approve the list of appointed members of the Planning Commission and Zoning Appeals Board. Commissioner Brenner seconded and Chairman Kelly called for a vote. Motion carried 3/0.

Kate has received requests for cell phone towers in Jackson County and a request for a tower on the County's right of way.

The Commissioners also instructed Kate to write another letter to Mr Moore that the RV camper has to be removed from the property. Kate reported that the vehicles have been .

Lee Hendricks requested an executive session for 5 minutes for attorney client privileges. Dan so moved, Mark seconded and Chairman Kelly called for a vote. Motion carried 3/0. Kathy Mick was also present. Meeting closed at 1:10 p.m. and opened at 1:20. No decision was made.

Received a request from Royal Valley Recreation representative Brad Clements for \$5,000 for 2023. Mark made the motion to approve this expenditure. Dan seconded and Chairman Kelly called for a vote. Motion carried 3/0. This funding is for Hoyt and Mayetta ball clubs at \$2,500 each.

Received a letter from Julie Bahret, Jackson County Fire Dist #2 Secretary/Treasurer requesting the reappointment of Julie Bahret as Secretary/Treasurer expiring 12/31/2025, Leroy Rieschick, Trustee expiring 12/31/2025 and Ron Parrett, Trustee expiring 12/31/2025. Dan made the motion to approve the appointments. Mark seconded and Chairman Kelly called for a vote. Motion carried 3/0.

Suzette McCord Rogers and April Lemon met with the Commissions to present the Tourism 2023 Operating Budget.

\$10,000 Administrative Fee

\$15,000 Murals in Circleville-Barbara Hutchins, (Delia, Whiting, Mayetta) Holton – Bontrager's-Cecil K's, Ellis Boys - WWII Jeep

\$3,000 - Orbs
 \$6,500 - Publication & Misc advertising, 4x8 billboard, Travel Kansas, rack card
 \$12,000 - Quarterly Campaign Advertising, social, television, Recorder
 \$3,500 - Community grants, \$500 each
 \$3,000 - Content Generation - develop local influencers
 \$1,000 Education - Conferences etc
 \$5,000 Website Development
 This will leave \$27,000 in reserve. The Commissioners didn't state any objections to the proposed budget.

Brooke Smith, Juvenile Intake Director introduced herself to Mark. Explained that her programs are going well. She is having a problem getting tutors to help with some of the children in her programs.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Emer Man	Angie Reith	\$15.29	\$16.29		

Under Sheriff Scott Morris requested an executive session to discuss personnel for 30 minutes. Dan so moved, Mark seconded and Chairman Kelly called for a vote. Motion carried 3/0. The meeting closed at 2:20 p.m. and opened at 2:50 p.m. Dan made the motion to add a Job Description of Investigative Specialist to the pay plan with the Investigators. Mark seconded and Chairman Kelly called for a vote. Motion carried 3/0.

Dan made the motion to adjourn the meeting at 4:05 P.M, Mark seconded and Chairman Kelly called for a vote. Motion carried 3/0. Meeting adjourned. The next meeting will be January 13, 2023 to approve bills and payroll.

Board of County Commissioners
Jackson County, Kansas

Mark A. Pruett, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Attest:

Kathy Mick
Jackson County Clerk

Minutes of January 13, 2023

Chairman Keith Kelly called the meeting to order at 9:00 a.m. Commissioner Dan Brenner was present. County Clerk Kathy Mick recorded the minutes. Mark A. Pruett was at new Commissioner Training.

The Commissioners met to approve payroll and bills from January 13th.

The meeting adjourned at 10:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Mark A. Pruett, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Attest:

Kathy Mick
Jackson County Clerk